

**RECORD OF PROCEEDINGS**

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: November 20, 2019

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Wednesday, November 20, 2019. The meeting was called to order by Mr. Barnhart at 4:00 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
 Absent: None  
 Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 19-601. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on October 15, 2019.
- b. Financial Report and condition of funds for October, 2019 as reviewed and read.
- c. Payment of October bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. To authorize the Treasurer to accept the Title III Language for English Learners Grant (551-9720) and to appropriate and expend \$59,249.86 following the Ohio Department of Education grant guidelines.
- f. To authorize the Treasurer to write-off the following uncashed checks and receipt the funds into the ESC General Fund (001-0000):

<u>Date</u>	<u>Check #</u>	<u>Amount</u>
03/13/18	83414	\$ 20.00
03/29/18	83490	\$ 144.00
06/28/18	83913	\$ 66.34
11/13/18	84423	\$ 56.74
12/13/18	84587	\$ 26.25

Roger Sero moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
 Motion Carried

SUPERINTENDENT'S REPORT

- Detention home
- General updates

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SUPERINTENDENT'S RECOMMENDATIONS:1. BOARD POLICY: 19-61

To adopt the following Board Policies:

Revised Policy 1310	-	Employment of the Treasurer
Revised Policy 1340	-	Non-Reemployment of the Treasurer
New Policy 1615	-	Use of Tobacco by Administrators
Revised Policy 3215	-	Use of Tobacco by Professional Staff
New Policy 5200	-	Attendance
Revised Policy 5350	-	Student Mental Health and Suicide Prevention
Revised Policy 5512	-	Use of Tobacco
Revised Policy 7300	-	Disposition of Real Property/Personal Property
Revised Policy 7434	-	Use of Tobacco on School Premises
New Policy 7440.03	-	Small Unmanned Aircraft Systems
Revised Policy 8462	-	Student Abuse and Neglect

2. GENERAL: 19-62

- a. To approve the contract with Dr. Raj Shah to present Math Coaching in Clearview, Oberlin and North Ridgeville Local Schools in November-December, 2019 at a cost of \$8,500 to be paid out of \$2.50 funds.
- b. To approve the contract with Dr. Sloane Burgess to present a two day workshop "Fundamentals of TEACCHING" on December 11-12, 2019 at a cost of \$3,000 to be paid out of \$2.50 funds.
- c. To approve the contract with Dr. Meghan Barlow to present "Emotional Intensity in Gifted Children/Supporting the Social, Emotional and Behavioral Needs of Gifted Students" on January 9-10, 2020 at a total cost of \$2,220.
- d. To approve the contract with Christina Bradburn to present "Integrating SLP Interventions into Classrooms and Curriculum Using a Workload Approach" on February 7, 2020 at a cost of \$4,350 to be paid out of Special Rotary.
- e. To approve the annual contract with Eduplanet21 at a cost of \$1,750.
- f. To approve the service agreement with Avon Lake City Schools for a Literacy Consultant to administer the Reading-Tiered Fidelity Inventory and to meet with building administrators on March 16, 18 and 20, 2020 at a cost of \$1,925.
- g. To approve the service agreement with Constellation Schools for two sessions of Yoga 4 Classrooms on November 11, 2019 at a cost of \$26.68 for mileage reimbursement.
- h. To approve the service agreement with Constellation Schools: Lorain Community Elementary for vision services effective October 28, 2019 - June 30, 2020 at an hourly rate of \$95.
- i. To approve the service agreement with Firelands Local Schools for a Home Instruction Tutor effective November 12 - December 31, 2019 at an hourly rate of \$30 not to exceed 20 total hours.
- j. To approve the service agreement with New London Local Schools for an as needed Speech Language Pathologist effective November 18, 2019 - June 30, 2020 at an hourly rate of \$66.
- k. To approve the service agreement with North Ridgeville City Schools for a Literacy Consultant to work with teachers on literacy instruction per district directive on three days to be determined by North Ridgeville City Schools at a cost of \$2,200.

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- l. To approve the Early Learning Center fundraising activity of selling Mama Joe pies from October 21 through November 4, 2019.
- m. To approve the School Pantry Program Agreement with Second Harvest Food Bank effective September 1, 2019 - August 31, 2020.

Judy Maldonado moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
Motion Carried

3. PERSONNEL: 19-63

- a. To employ **Tamara Sines**, Occupational Therapist, effective November 4, 2019 - July 31, 2020, at Step 7 of the Teachers/SLP/ Psychologist/OT/PT salary schedule, 4 days a week; pro-rated (\$27,743).
- b. To employ **Deborah Zagray**, Physical Therapist, effective November 19, 2019 - March 20, 2020, at an hourly rate of \$45 to be paid by submission of timesheets.
- c. To employ **Julie Gardner**, part-time Speech Language Pathologist assigned to New London Schools, effective November 18, 2019 - June 30, 2020 at an hourly rate of \$55, as needed, to be paid by submission of timesheets. All costs to be paid by New London Local Schools.
- d. To authorize the transfer of **Kristen Kowalsick** from Project SEARCH Teacher (9 month position) to Transition Coordinator (10 month position), effective November 1, 2019 - July 31, 2020 at Step 7 of the NWSUPV salary schedule at a pro-rated salary of \$40,180.
- e. To approve supplemental contracts for the following:
 

**Gabrielle Giamboi**, Preschool Teacher assigned to a Firelands Local School student to provide home instruction tutoring effective November 12 - December 31, 2019 to be paid an hourly rate of \$25 by submission of timesheets, not to exceed a total of 20 hours.

**Jackie Urig**, Wellness Champion, \$500 for FY2019-20; first half to be paid December 13, 2019 and second half to be paid May 15, 2020.
- f. To revise resolution #19-31(d) **Julie Bockmore**, Occupational Therapist, to four days per week per her request effective November 25, 2019 - July 31, 2020 at an adjusted salary of \$42,522.
- g. To revise resolution #19-49(h) **Larry Pearson**, substitute teacher, to Long-term substitute teacher for Project SEARCH effective November 19, 2019 - July 31, 2020 at Step 0 BA pro-rated to \$23,388 and eligible for fringe benefits.
- h. To approve FMLA for **Brittany Maurer**, Behavioral Specialist assigned to North Ridgeville City Schools, effective October 25, 2019 - January 3, 2020 due to personal illness. All accrued sick and personal leave will be used before an unpaid leave.
- i. To accept the resignation of **Christine Finkel**, Part-time Custodian, effective October 24, 2019.
- j. To approve out-of-state travel expenses for **Janet Kubasak**, Ohio Improvement Consultant SST, to attend SAS EVAAS Training Luncheon in Cary, NC on October 7-11, 2019 at an estimated cost of \$1,875 to be paid through Fund 516.

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- k. To approve the following professional memberships for the 2019-20 school year:

<b>Alexandria Kelly</b>	Ohio Association for Career & Techn. Ed. National Association of Special Ed. Tchrs
<b>Virginia Schemrich</b>	ASCD Learning Forward

Debbie Melda moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
Motion Carried

4. LERC BOARD OF DIRECTORS: 19-64

- a. To approve the minutes for the meeting of May 13, 2019.
- b. To approve the Fiscal Reports for the following Consortium Programs (May, June, July, August 2019):
- |           |                |
|-----------|----------------|
| Insurance | Life Insurance |
|-----------|----------------|
- c. To approve a one month premium holiday for the month of December 2019.
- d. To nominate **Mike Resar** to replace Jill Orseno and **Keri Angney** to replace Josh Hill on the Executive Board for the remainder of the 2019-20 school year.

Ken Kalina moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
Motion Carried

NEW BUSINESS:

None.

ADJOURNMENT: 19-65

Roger Sero moved, seconded by Ken Kalina that the meeting be adjourned at 5:30 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
Motion Carried

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 President

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 Treasurer